Introduction

This document provides information to help customers through the required ITAR compliance documentation before gaining access to Piccolo and/or TASE system software.

Compliance Letter Guidelines

All domestic customers in the United States must submit an ITAR compliance letter to Cloud Cap Technology before receiving software access. (A sample letter is included on the next page. Please note that sections highlighted in red will require editing for the company/ university/ research group needs.)

Compliance letters should be written to encompass the entire company and or research group/division and not a specific individual unless there is only one person that will have access to the software.

The US Department of State places the burden of compliance responsibly on the end user of the software and each entity needs to show that they are aware of this and that they can comply with theses restrictions in writing. The letter should be signed by a person at your company who is responsible for ITAR controls.
If your company is a contractor for another company that has software access, you must file a separate ITAR compliance letter for your company unless that company's ITAR compliance letter clearly states in writing that your company and all its affiliates are covered under their ITAR letter.

Compliance letters will be reviewed by the US Department of State, Directorate of Defense Trade Controls. Please make sure all the information is complete and accurate, and that it is signed by the corporate Compliance Officer.

Compliance Letter Exemptions

If you are based outside of the United States and have a Dept of State Export License, then you do not need to send a compliance letter, but you still need to create a user name and password for software access privileges. If you have obtained an Export License from the Department of State from another system integrator (not Cloud Cap), and Cloud Cap is listed on the license as Consignee or Supplier, you must send us a copy of the license before you can gain software access privileges.

Password Management

For administrative and security reasons, we would only like to distribute one user name and password for each company / university / research group unless there are multiple division or branch locations. If your company / university / research group has multiple locations, then each location can register for a username and password. If you have multiple people in your group or division, then someone should be responsible for managing the username and password. Username and passwords should not be sent over unsecured e-mail.

<date>

Cloud Cap Technology
200 N. Wasco Court
Hood River, OR 97031
USA

To: Cloud Cap Technology

< company, university, research group, or individual name> understands that Cloud Cap Technology, Inc. products have the following export controls:

US Department of State/ Directorate of Defense Trade Controls:
TASE camera gimbal system, specially designed equipment and associated technical data, including software is controlled under USML Category XII and the VPS units have been classified as USML Category XI.

US Department of Commerce, Bureau of Industry and Security:
Piccolo autopilot system, specially designed equipment and associated technical data, including software is controlled under the new 600 Series Commercial Military Category, specifically, the Piccolo autopilot hardware is ECCN 9A610.x and Piccolo autopilot software is 9D610.a.

We acknowledge that for purposes of export laws, access to hardware and technical data (including software) by non-US persons within the United States is defined as an export and requires written authorization from the appropriate US Government Entities listed above.

<company, university, research group, or individual name> certifies that:

1. It is responsible for either limiting access of the controlled equipment and associated software to US persons (as defined in the ITAR 120.15), or obtaining written authorization from the appropriate US Government Entities listed above prior to export to non-US persons.

2. It is in good standing with the US Government and is qualified to be in possession of export controlled technical data.

3. The Cloud Cap Technology, Inc. equipment and associated software will be for end use by *< company, university, research group, or individual name>* in the United States or US Government customers after obtaining written authorization from the appropriate US Government Entities listed above prior to export to non-US persons..

Sincerely,

<Signature of Corporate Compliance Officer>
<Include all contact information- phone, address, e-mail>